



@ NORTH STAFFS BUSINESS PARK

Genesis Virtual Office

Your office, wherever you are

Genesis Virtual Office is designed to cater for businesses that do not need a physical base but want the business services an office provides.

Whether you work from home, on the road or even abroad, Genesis Virtual Office enhances your professional business image and provides a corporate address without the commitment or costs of renting office space.

For a monthly fee of £75, Genesis Virtual Office offers you:

- A prestigious business address for your company
- Incoming mail handling service
- Mail forwarding service*
- Access to meeting and conference rooms at discounted rates
- Option to upgrade to an office suite within the Centre at any time

Whether you're a start up company looking to minimise costs, an expanding business or even an established company looking to try out new ventures, Genesis Virtual Office is the ideal solution.



* Mail forwarding service is available as an additional charge and to a nominated UK address. The charge for this service is the postage cost plus a 10% handling fee.

All prices quoted are subject to change and exclude VAT.

Genesis Virtual Office



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Genesis Hot Desk

Your office, as you need it

Genesis Hot Desk is a flexible office solution aimed at the more mobile workforce and businesses looking for occasional access to a professional workspace environment without a long term commitment.

The Hot Desk service is available on a monthly hire basis, which you can use as required within your time allowance.

Genesis Hot Desk users can also take advantage of the facilities and services available to those full time occupiers at the centre, including secretarial and administrative support as well as use of meeting and conference rooms at discounted rates.

Whether you are on the road and need occasional access to a workstation or are an existing occupier looking for temporary additional desk space then Genesis Hot Desk is the best solution for you.

The Package

Monthly Charge	£275.00
Time Allowance	80 hours per month 20 hours per week

In house clients will receive a 10% discount on these rates.

Benefits

- Instant access
- Desk and storage space provided
- Access to high speed broadband internet
- Telephone Handset with DDI number*
- Access to secretarial and administrative support
- Use of meeting and conference rooms at discounted rates



* Telephone calls will be charged separately and are not included within the package price. All prices quoted are subject to change and exclude VAT.

